



Van Economic Development Corporation  
July 25, 2016  
Regular Meeting Minutes

Present

Barbara McMillan, President	Kathy Brunson
Pat Dixon, Secretary	Sherrie Easley
Allison Young, Treasurer	Charles West, Director

Absent

Audience

Don Smith & Ernie Burns

**I - Call to Order and Announce a Quorum is Present**

With quorum of the Van EDC members present the regular meeting was called to order by Barbara McMillan at 7:00 PM on Monday, July 25, 2016.

Opening Prayer

Charles West

Pledge of Allegiance

Barbara McMillan

**II - Open Session**

None

**III – Audience**

None

**IV - Director's Report**

- Charles West reported in process of advertising for two director openings.
- The new Love's is open and the hotel is in process. Plans for Jan 2017 opening.
- Bush's Chicken should be open in 60 days.
- Paving has begun on Pennsylvania St.
- TXDot plans an Aug 1 paving of 110 and paving and new marking on main street.

**V - Information and Discussion**

1. Marquee and front bulletin boards display are up. Need electric run to outside boxes. Marquee is hooked up.
2. Laptop is in and working.
3. Painting of mural on Movie House. Consider Grafix Plus for quote and have Laurel Drennen come to next meeting to explain process and quotes.
4. Sound and Video are in and working.
5. Recommends East Texas Copy Systems for a new service contract & lease on EDC printer.
6. Scott Wells resignation was submitted and accepted by the Directors and will be removed from the EDC Checking account and CD account.

7. Consider who should be on the EDC Checking account and CD account signature card.
8. Replacement of Scott Wells and Tim Perry is in process. Advertising is still out.
9. Van City Council asked to have \$15,000 a year paid toward salary of part time Director Charles West.
10. Discussion of new 2016-17 budget.

#### VI Consent Agenda

1. Consider and approve minutes of the May 23, 2016 meeting. Motion was made to approve minutes by Allison Young seconded by Sherrie Easley. Motion carried.
2. Approval of Monthly Expenditures for June & July 2016. Sherrie Easley made the motion approve expenditures. Allison Young seconded. Motion carried.

#### VII Action Items

1. Motion on mural painting was tabled until further information was obtained.
2. Motion to approve lease/service contract quote for copier was made by Allison Young and seconded by Kathy Brunson. Motion Carried.
3. Motion to approve Charles West to be placed on checking and CD account signature cards was made by Sherrie Easley and seconded by Allison Young. Motion carried.
4. Motion to approve Allison Young to be placed on checking and CD account signature cards was made by Pat Dixon and seconded by Sherrie Easley. Motion carried.
5. Motion to approve paying portion of Charles West's salary as part time EDC Director was made by Sherrie Easley and seconded by Pat Dixon. Motion carried.
6. Motion to approve 2016-17 budget was tabled until next meeting.

#### VIII Executive Session - none

#### VIV Adjourn

Motion to adjourn was made by Pat Dixon and seconded by Allison Young. Motion carried. Meeting adjourned at 8:55pm.

-Minutes respectfully submitted – Patricia Valentine, Administrative Assistant.